

# JOB DESCRIPTIONS (Rev. 08/2008)

**DIRECTIONS:** Please use the table of contents to identify your job description. Print **ONLY** that page and sign that you understand your job description. This is JCAHO requirement and also required prior to starting employment with Independent Healthcare Staffing.

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Revised 8/2008

**Position:  
Supervisory)**

**ADMINISTRATION (Charge,**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in a Charge or Supervisory capacity  
**Minimum Education:** Associate's Degree, Bachelor's degree or higher preferred  
**Certification:** N/A  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Performs a large number of duties. May coordinate and direct administrative support functions for an office or department. May implement policies and procedures for entire unit, department or facility. Organizes office operations such as workspace assignment and layout. May assist in decision process for hiring, terminating, promoting, or evaluating facility personnel. Ensures work is performed according to hospital policy. May monitor budget, accounting, or time records. Duties will be specific to needs of client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:**

**ARRT-RADIOLOGY TECHNICIAN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Associates degree  
**Certification:** **American Registry of Radiological Technologists**  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts vary, week-ends and on-call a possibility. Utilizes X-ray equipment to conduct radiological diagnostic procedures as needed for evaluating patient conditions. If needed, prepares and administers chemical mixtures. Creates and maintains records and files as directed. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May require standing for long periods of time. Exposure to radiation is a possibility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**CARDIAC CATH LAB TECH**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Associates degree in related field  
**Certification:** RT license or RCIS certification  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts vary, week-ends and on-call a possibility. Assists with cardiac catheterization procedures, which include scrubbing, circulating and recording during procedures. May be required to perform a variety of tests on multiple blood samples in order to determine the concentration of blood gasses to assist in the MD's treatment. Written documents will be prepared in accordance with facility's department standards. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

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Date

**Position:**

**Coronary Care Unit, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, Diploma, BSN preferred.

**Certification:** Med/Surg and or Cardiac Rehab certification preferred

**BCLS:** Required

**ACLS:** Preferred, by hospital requirement

**Description:** Shifts may vary, week-ends may be required. Evaluates, plans, and administers nursing care to patients in coronary care unit. Provides prescribed medication and treatment. Aides physician during exams and treatment. Monitors and records patient condition and notifies physician when appropriate. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Requires long periods of standing, requires bending, turning and lifting a minimum of 75 pounds.

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Printed Name

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Date

**Position:** **Cardiac Care, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** RN – ADN, Diploma, BSN preferred.

**Certification:** Med/Surg and or Cardiac Rehab certification preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends may be required. Evaluates, plans, and administers nursing care to patients in CCU/ICU. Provides prescribed medication and treatment. Aides physician during exams and treatment. Monitors and records patient condition and notifies physician when appropriate. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Requires long periods of standing, requires bending, turning and lifting a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**CARDIAC CATH LAB NURSE, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Diploma, ADN, BSN preferred  
**Certification:** Cardiac and Vascular Certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts vary, week-ends and on-call a possibility. Assists with cardiac catheterization procedures, which include scrubbing, circulating and recording during a variety of procedures. May be required to perform a variety of tests on multiple blood samples in order to determine the concentration of blood gasses to assist in the MD's treatment. Written documents will be prepared in accordance with facility's department standards. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

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Date

**Position:**

**CARDIAC CATH LAB RAD TECH**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Completion of an accredited program in Radiologic Technology

**Certification:**

State certified in radiography and fluoroscopy

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts vary, week-ends and on-call a possibility. Responsible for the radiography and fluoroscopy during a cardiac cath. Experience in advanced interventional angiography, pacemaker implantation and electrophysiology studies required. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

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Date

**Position:**

**CRITICAL CARE UNIT, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, Diploma, BSN preferred.  
**Certification:** Med/Surg and or Cardiac Rehab certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends may be required. Evaluates, plans, and administers nursing care to patients in the critical care unit. Provides prescribed medication and treatment. Aides physician during exams and treatment. Monitors and records patient condition and notifies physician when appropriate. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds.

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Date

**Position:**

**CASE MANAGER**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Diploma, ADN, BSN or BSW

**Certification:**

NA

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends may be required. Will assess patient's needs, define goals and create a workable plan of action. Will provide support/consultation, and education to patient and family. Will serve as an advocate for the best interest and rights of the patient. Will help the family access community resources. Records will be maintained according to agency, state and federal standards. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**Certified Nursing Assistant**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

A certified program for Nursing Assistants.

**Certification:**

State issued nursing assistant certification.

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends may be required.

Assists nursing staff with direct patient care activities as directed. Assists with medical procedures and diagnostic tests as needed based on level of training.

Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**CLINICAL RESEARCH NURSE**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Diploma, ADN, prefer BSN Degree or higher

**Certification:**

N/A

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends may be required. Assists the principal investigators in the performance of clinical trials, retrospective studies, and the tasks to meet the goals and the objectives of the department. Responsible for coordinating both national and local investigator-initiated research studies and for helping in protocol database development. Will manage regulatory affairs of clinical trials. May be required to perform venipuncture and/or to take health histories. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

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Date

**Position:**

**CT TECHNOLOGIST**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Radiology Technology Diploma and CT Training  
**Certification:** AART registration  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call may be required. Performs CT procedures including CAT scans and technical radiographic procedures requiring independent judgment and assessment. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds.

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Date

**Position:**

**CARDIOVASCLUAR TECHNOLOGIST**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** Graduate of an accredited school of cardiovascular technology

**Certification:** RCIS

**BCLS:** Required

**ACLS:** Preferred

**PALS:** Preferred

**Description:** Shifts vary, week-ends and on-call a possibility. Care of patients before, during and after cardiac cath procedures, operation of cath equipment, preparing patients for procedures, monitoring vital signs, stocking rooms. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds.

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Date

**Position:**

**CARDOVASCULAR TECH, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Diploma, ADN, prefer a BSN

**Certification:**

Cardiac and Vascular Certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts vary, week-ends and on-call a possibility.

Assists physicians with angiography, heart catheterizations, atherectomy studies, and mitral and aortic valvuloplasty. Assist physician with invasive cardiac diagnostic & interventional procedures - scrub, circulate, monitor. Able to turn, bend and stand for long periods of time and lift a minimum of 75 pounds.

Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**DIABETES, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, Diploma, BSN preferred

**Certification:** Med Surg certification preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends and on call may be required. Med-Surg RN with extensive experience in caring for patients with Type I and Type II diabetes. Emphasis on teaching patient and family. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**DIALYSIS, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma, BSN preferred

**BSLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility.  
Direct Patient Care within the Dialysis Unit.  
Responsible for the assessment, planning, implementation and evaluation of care to meet the health, physical, emotional and educational needs of dialysis patients. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**Emergency Medical Technician**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

High school diploma or equivalent required

along with formal EMT training

**Certification:**

EMT

**BCLS:**

Required

**ACLS:**

Required

**PALS:**

Required

**Description:**

Shifts may vary, possibility of week-ends and on call. Renders emergency and/or field first aid, including bandaging and splinting, applying CPR, administering oxygen, etc. Administers intravenous fluids as indicated by patient condition. Administers medication with a physician's order. Transport patient as needed. May aid physicians during emergency situations. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to turn, bend, stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**ENDOSCOPY, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma, BSN preferred

**Certification:**

CNOR preferred

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts may vary, possibility of week-ends and on call. Assist with endoscopy and related GI procedures and bronchoscopes. Infant to geriatric population. Monitoring of patients pre, intra and post procedure. Skills needed: EKG interpretation, venipuncture and ability to start IV's. Periods of prolonged standing without sitting. Transport of patients on stretchers throughout department and to other areas of facility. Able to stand for long periods of time and lift a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**ER/Trauma Unit, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred.  
**Certification:** Med/Surg and or Cardiac Rehab certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**TNCC:** Preferred  
**Description:** Shifts may vary. Week-ends and on call a possibility. Clinical RN provides patient care in a fast paced Trauma Center Emergency Department caring for neonate to geriatric patients with a wide spectrum of conditions from minor to life threatening emergencies. Push, pull, bend, sit, stand or lift 75lbs or more. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**GERIATRICS UNIT, RN/LPN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, Diploma, BSN preferred.

LPN – completion of accredited LPN program

**Certification:**

Gerontology certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends a possibility. RN provides professional nursing care through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Charge responsibilities a possibility. LPN will work under the RN. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting, and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**Home Health Skilled RN/LPN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma, BSN preferred

LPN – accredited program

**Certification:**

Home Health preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. May be required to use own car with mileage reimbursement. Provides professional nursing care in the home environment through skillful assessment, planning, implementation, and evaluation in accordance with client facility policies and procedures. Must be able to lift, carry, push, pull, or otherwise move objects, including the human body weighing a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**HIV/AIDS, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma BSN preferred

**Certification:**

Community Health Certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Days vary, shifts vary. Week-ends and on call a possibility. RN provides professional nursing care through skillful assessment, planning, implementation, and evaluation in accordance with client facility policies and procedures. Counseling skills needed as well as awareness of community resources. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting, and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:** **House Supervisor**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in house supervisory capacity

**Minimum Education:** Diploma, ADN, BSN preferred

**Certification:** Nursing Professional Development preferred

**BCLS:** Required

**ACLS:** Preferred

**PALS:** Preferred

**Description:** Shifts may vary, week-ends and on call a possibility. Responsible for house supervision for shift. Acts as a resource to nursing as well as other departments. May act as in house administration resource. Supervises and coordinates activities of nursing personnel on evening and nights. Serves as a liaison for Nursing Administration. Maintains clinical and professional competency in the supervision of patient care. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**INTENSIVE CARE, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, Diploma, BSN preferred.  
**Certification:** Med/Surg and or Cardiac Rehab certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Evaluates, plans, and administers nursing care to Critically ill patients in CCU/ICU. Provides prescribed medication and treatment. Aides physician during exams and treatment. Monitors and records patient condition and notifies physician when appropriate. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**Labor & Delivery, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Perinatal certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Provide bedside care for antepartum, intrapartum and postpartum patients. Provides professional nursing care through skillful assessment, planning, implementation and evaluation in accordance with hospital policies/procedures under the supervision of the Nurse Manager. IV skills needed as well as ability to scrub for C-section. Must be prepared to assist with infant care. Assists in maintaining a safe work environment & performs all related client defined job responsibilities in a safe manner. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**Licensed Practical Nurse/Licensed Vocational Nurse**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Graduate of an accredited LPN/LVN program

**Certification:**

N/A

**BCLS:**

Required

**ACLS:**

Dependent upon position

**Description:**

Shifts may vary, week-ends and on call a possibility. Provides nursing care for ill, injured, convalescent, and disabled patients usually under the supervision of a RN. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:** **Medical Technologist (ASCP)**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Bachelor's degree in medical technology including one year of clinical laboratory education

**Certification:** ASCP

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends and on call a possibility. Conducts laboratory tests including microscopic, bacteriological or chemical tests. Prepares specimens with reagents, solutions, heat, or filters as required. Observes tests and reactions and provides data. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Long periods of standing may be required. Venipuncture may be required.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:**

**MAMMOGRAPHER**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Associate's Degree in Radiology

**Certification:**

AART

**BSLS:**

Required

**ACLS:**

Preferred

**Description:**

Days and shifts may vary. Week-ends and on call a possibility. Performs mammograms, assists with needle localizations (a procedure performed prior to surgery), cyst aspirations, and often assists in stereotactic needle biopsies. In addition, a mammographer routinely performs quality control tests and ensures quality assurance is kept up to standards. Assists in maintaining a safe work environment & performs all client defined related job responsibilities in a safe manner.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:**

**MOTHER BABY, RN/LPN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma, BSN preferred

LPN–graduate of an accredited program

**Certification:**

Perinatal certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Days vary, shifts vary. Week-ends a possibility.

Antepartum, intrapartum, postpartum & newborn care.

Provides professional nursing care through skillful assessment, planning, implementation, & evaluation in accordance with hospital policies/procedures under the supervision of the Nurse Manager. Assists in maintaining a safe work environment and performs all client defined related job responsibilities in a safe manner.

Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**Med/Surg, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, Diploma, BSN preferred.

**Certification:**

Med/Surg certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Days vary, shifts vary. Week-ends a possibility. RN provides professional nursing care through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Charge responsibilities a possibility. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**MEDICAL INTENSIVE CARE, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, Diploma, BSN preferred.

**Certification:**

Med/Surg and or Cardiac Rehab certification preferred

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Evaluates, plans, and administers nursing care to patients in Medical Intensive Care. Care of patients with multi-system failure, ventilators, hemodynamic monitoring. Provides prescribed medication and treatment. Aides physician during exams and treatment. Monitors and records patient condition and notifies physician when appropriate. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**MRI TECHNOLOGIST**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Associates Degree in Radiology and MRI training  
**Certification:** ARRT  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility.  
Conduct procedures and tests using Magnetic Resonance Imaging equipment. Conducts quality and function tests on equipment. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**NEWBORN RN/LPN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, Diploma, BSN preferred  
LPN–graduate of an accredited program

**Certification:**

Perinatal preferred

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Provides professional nursing care through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Charge responsibilities a possibility. Able to recognize and respond to changes in the newborn.. Will assist with procedures as needed. RN may be required to attend high risk deliveries. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**NEPHROLOGY, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, Diploma, BSN preferred  
**Certification:** any  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Needs working knowledge of renal diet restrictions and hemodialysis. Care of urology surgeries. Providing care for the kidney, transplant population. Patient care and education. Pheresis training is an asset. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**NEUROLOGY, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, Diploma, BSN preferred.

**Certification:** Med/Surg certification preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary. Weekends a possibility. RN provides direct patient care of neurosurgical/trauma patients. Assist with bedside procedures. Vasoactive drips, ventilator management, ICP and hemodynamic monitoring a possibility. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting, and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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**Position:**

**NEONATAL INTENSIVE CARE, RN**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, Diploma, BSN preferred

**Certification:**

Pediatric and Perinatal cert preferred

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Provide care for pre-term infants as well as newborns with various health problems. Must have ventilator and IV experience. Experience in Level III nursery. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May be required to stand for long periods of time.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**NUCLEAR MED TECH**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Bachelor's degree in Nuclear Medicine  
**Certification:** ARRT or American Society of Clinical Pathology  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Nuclear Medicine Technologist works with advanced equipment to diagnose and treat disease. Administer radiopharmaceuticals to patient. Operate cameras/scanners. Operate diagnostic imaging equipment. Prepare correct dosage of radiopharmaceuticals. Adhere to safety standards during preparation. Administer by mouth, injection or other means. Explain procedures to patient and family. Monitor patient condition during procedure and record condition. Prepare reports and images. May be required to stand for long periods of time and lift a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**NURSE PRACTITIONER**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** BSN + NP program-usually MSN  
**Certification:** Nurse Practitioner  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Required for certain specialties  
**Description:** Shifts may vary, week-ends and on call a possibility. Provides primary health care services to hospital and clinic patients within scope of license and under supervision of physician. Performs physical examinations; performs or orders diagnostic tests; establishes diagnosis; prescribes medications; instructs patients and family members about medical conditions and treatment. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**OB-GYN, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, Diploma, BSN preferred

**Certification:** Perinatal preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends and on call a possibility. Provides care for women with a variety of women's health issues. Needs experience with IV's, care after surgery and after delivery. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May be required to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:** **ONCOLOGY, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Chemo Certification Preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Required if peds patients  
**Description:** Shifts may vary, week-ends and on call a possibility. Must be able to provide chemotherapy infusion services to cancer patients. May include protocol teaching, working with research protocols, and chemotherapy admixture. Will access external and implanted catheters, start IVs, etc. Standing and walking more than 50% of workday. Must be able to create trust-inspired relationships with chronically ill patients. Requires a positive attitude to work with patients, families and practice staff. Must be able to work well in a fast-paced environment and be a self-starter capable of independent thought and sound clinical judgment. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May be required to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**OPERATING ROOM, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** CNOR preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. RN's most usually scrub, but always circulate; assist MD's during surgery. May be asked to help with scheduling and transporting patients. Able to lift a minimum of 75 pounds and to stand on feet for a long time. Assists in maintaining a safe work environment and performs all related job responsibilities a defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**ORTHOPEDIC TECHNICIAN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** High school diploma or equivalent  
**Certification:** Certified by the National Association of Orthopedic Technicians.  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Applies and removes casts, splints, braces, and other devices. Educates patients and staff regarding proper care and use of appliances. Assists physicians with pin removal, incision and drainage, setting fractures, joint injections, carpal tunnel release, and other procedures. Typically requires knowledge of sterile technique and of orthopedic supplies. Must be able to lift a minimum of 75lbs. Requires extensive standing and walking. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**OCCUPATIONAL THERAPIST**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

Bachelor's degree

**Certification:**

NBCOT (National Board for Certification of Occupational Therapist)

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Occupational therapists assess and treat people who, because of illness, injury or circumstance, are limited in their ability to undertake the activities of everyday life. They assist people to regain lost functions, develop their abilities and social skills, maintain and promote independence in their everyday tasks, and to enhance a person's health and well-being. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PHYSICIAN'S ASSISTANT**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Bachelor's degree  
**Certification:** National Physician Assistant Certification  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Depends on specialty  
**Description:** Provides primary care to patients within scope of license-under supervision of physician. Takes histories, orders appropriate diagnostic tests, provides treatment to minor/routine problems, and gives appropriate counseling to patients. Follows physician's and hospital's policies. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**RECOVERY ROOM, RN (PACU)**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, Diploma, BSN preferred.

**Certification:** CNOR preferred

**BCLS:** Required

**ACLS:** Preferred

**PALS:** Preferred

**Description:** Shifts may vary, week-ends and on call a possibility. RN provides professional nursing care in a fast paced unit, caring for pediatric through geriatric patients (outpatient to critical care) through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PEDIATRIC, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, Diploma, BSN preferred  
**Certification:** Pediatric certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary. Week-ends and on call a possibility. Nursing care for pediatric patients through skillful assessment, planning implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Able to lift and support 75 pounds; frequent bending, stooping, walking, and lifting. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PEDIATRIC ICU, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Pediatric certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary. Week-ends and on call a possibility. Nursing care of acutely ill pediatric patients and post-op patients through careful assessment, planning and implementation. Counseling and caring for parents and family members. Vent skills necessary, IV skills and other high tech skills needed. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PLASTICS, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, diploma, BSN preferred

**Certification:** any preferred

**BCLS:** Required

**ACLS:** Preferred if assisting in surgical procedures

**Description:** Shifts may vary. Week-ends and on call a possibility. Nursing care provided for patients who have undergone reconstructive surgery. Pre-op and post-op care. May assist in surgery. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Standing for along periods of time a possibility. Should be able to lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**POSTPARTUM, RN/LPN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:**

LPN-Accredited program

ADN, diploma, BSN preferred

**Certification:**

Perinatal preferred

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Provides care for women after delivery. Needs experience with IV's, care after surgery and after delivery. Experience with newborns and breastfeeding required. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May be required to stand for long periods of time and lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PSYCHIATRIC, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, diploma, BSN preferred

**Certification:** Psych/Mental Health certification preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends may be required.

Monitor patients' physical and emotional well-being and report to medical staff. May participate in rehabilitation and treatment programs, help with personal hygiene, and administer medications. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**PHYSICAL THERAPIST**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** BS in Physical Therapy

**Certification:** State license

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends may be required. Evaluates, plans, and administers physical therapy programs as prescribed by a physician. Plans therapy sessions involving exercise, massage or other methods. Prepares reports on patients' progress. Assess, plan, organize, and participate in rehabilitative programs that improve mobility, relieve pain, increase strength, and decrease or prevent deformity of patients suffering from disease or injury. Will need to be able to lift and support 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**PHYSICAL THERAPY ASSISTANT**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** AD for PT assistants

**Certification:** State licensure is a plus and the requirement for licensure varies by state.

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends may be required. Perform a variety of tasks. Components of treatment procedures performed by these workers, under the direction and supervision of physical therapists, involve exercises, massages, electrical stimulation, paraffin baths, hot and cold packs, traction, and ultrasound. Physical therapist assistants record the patient's responses to treatment and report to the physical therapist the outcome of each treatment. Needs to be able to lift and support 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**QUALITY ASSURANCE**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** any preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends may be required. Performs studies of services in assigned departments and divisions, both clinical and operational, to provide the basis for system-wide performance improvements. May be responsible for OSHA compliance and other federal/state regulatory programs. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**REHABILITATION NURSE**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Any preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends may be required. Provides direct patient care. Participates in multidisciplinary team conferences, discharge planning, patient education. Frequent lifting, reaching, stooping, bending, pushing, walking, standing, and pulling. Must be able to lift and support 75lbs. Must be able to respond quickly to changes in patient care and/or unit conditions. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**RESEARCH NURSE**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, diploma, BSN preferred

**Certification:** N/A

**BCLS:** Preferred

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends may be required.

Assists the principal investigators in the performance of clinical trials, retrospective studies, and the tasks to meet the goals and the objectives of the department.

Proficient in venipuncture and taking health histories.

Detail oriented. Assists in maintaining a safe work environment and performs all related job

responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**RESPIRATORY TECH**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** High School Diploma and training in respiratory therapy  
**Certification:** NA  
**BCLS:** Required  
**ACLS:** Preferred  
**PALS:** Preferred  
**Description:** Shifts may vary, week-ends may be required. Sets up and operates various types of equipment for use with patients including oxygen and other therapeutic gas and mist inhalation devices such as tents, masks, catheters, cannulas and incubators. Administers doses of medicinal gases and aerosolized drugs as prescribed. Charts actions and dosages for each patient containing all pertinent background information. Cleans, inspects and tests inhalation therapy equipment to ensure proper operating condition. Other responsibilities as defined by client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**RESPIRATORY THERAPIST**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** Associate in Applied Science Degree or a baccalaureate degree

**Certification:** CRT/RRT

**BCLS:** Required

**ACLS:** Preferred

**PALS:** Preferred

**Description:** Shifts may vary, week-ends may be required. Respiratory therapists perform diagnostic testing, treatments, and management of patients with heart and lung disease. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Assess, treat, and care for patients with breathing disorders. Assume primary responsibility for all respiratory care modalities, including the supervision of respiratory therapy technicians. Initiate and conduct therapeutic procedures; maintain patient records; and select, assemble, check, and operate equipment. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**RISK MANAGEMENT**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Nursing Professional Development Preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility.  
Responsible for inspecting all units on a regular basis and completing reports re:safety issues. Investigate all incident reports and make recommendations to improve the quality of care and improve safety. Thorough knowledge of OSHA regulations a must. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**RN/FIRST ASSISTANT (RNFA)**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

ADN, diploma, BS in life science or BSN

**Certification:**

General Nursing Practice or Med Surg a plus

**BCLS:**

Required

**ACLS:**

Preferred

**PALS:**

Preferred

**Description:**

Shifts may vary, week-ends and on call a possibility. Assists the physician during surgery by controlling bleeding, providing wound exposure, suturing and other tasks assigned by the surgeon. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. Requires standing for long periods of time and must be able to lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**VASCULAR TECH**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Associates Degree or equivalent  
**Certification:** RVT  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Performs variety of noninvasive peripheral vascular examinations on inpatients and outpatients. Records and maintains test data and prepares preliminary interpretations of test. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May require standing for long periods of time and lifting a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Signature

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Printed Name

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Date

**Position:**

**SURGICAL INTENSIVE CARE, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** ADN, diploma, BSN preferred

**Certification:** Cardiac and vascular certification preferred

**BCLS:** Required

**ACLS:** Preferred

**Description:** Shifts may vary, week-ends and on call a possibility. Care of patients who have undergone primarily cardiovascular, pulmonary and neurological procedures. Responsible for hemodynamic monitoring including continuous SV02, IABP and Swan Ganz catheters. Requires ability to lift, push, pull, bend and lift a minimum of 75 pounds. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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**Position:**

**SPEECH PATHOLOGIST/AUDIOLOGIST**

**Years of Experience in Specialty:**

1+ year(s) in the past 24 months in specialty

**Minimum Education:**

MS in speech pathology

**Certification:**

Certificate of Clinical Competence (CCC-A)

**BCLS:**

Required

**ACLS:**

Preferred

**Description:**

Evaluates and treats patients with communication, cognitive, and swallowing disorders that prevent normal speech. Communicates with appropriate clinical staff, physicians, and family members regarding treatment plans. Audiologists assess hearing and determine the nature of hearing disorders. They are responsible for the non-medical management and rehabilitation of hearing loss and associated disorders. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**STERILE PROCESSING TECHNICIAN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty

**Minimum Education:** High School Diploma or GED

**Certification:** N/A

**CPR:** Required

**ACLS:** N/A

**Description:** Decontaminates surgical instruments and medical equipment. Prepares instrumentation for sterilization; picks case carts for surgical procedures; Uses computer for surgical instrument tracking, timecards and work orders. Evaluates new supplies / equipment and orients staff to sterile processing environment.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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Date

**Position:**

**SURGICAL TECH**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Certified Surgical Technology Program  
**Certification:** Preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Assist in operations, under the supervision of surgeons, registered nurses, or other surgical personnel. May help set up operating room, prepare and transport patients for surgery, adjust lights and equipment, pass instruments and other supplies to surgeons and surgeon's assistants, hold retractors, cut sutures, and help count sponges, needles, supplies, and instruments. Restocks operating room. Other duties as specified by RN or MD. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client. Requires standing for long periods of time and ability to lift a minimum of 75 pounds.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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**Position:**

**TELEMETRY UNIT, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Cardiac Rehab certification preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Bedside nursing care on a fast paced diagnostic unit for cardiac patients. Provides professional nursing care of patient through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies/procedures under the supervision of the Nurse Manager. Responsible for reading monitor strips and notifying MD according to facility policy. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility. May require sitting or standing for long periods of time. May be required to lift a minimum of 75 pounds.

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**Position:**

**UROLOGY, RN**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** ADN, diploma, BSN preferred  
**Certification:** Med/Surg preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, week-ends and on call a possibility. Provides professional nursing care of patient's with urologic disorders through skillful assessment, planning, implementation, and evaluation in accordance with hospital policies and procedures under the supervision of the nurse manager. Charge responsibilities a possibility. Able to lift and support 75 pounds, frequent bending, stooping, walking, lifting, and turning. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Date

**Position:**

**ULTRASONOGRAPHER**

**Years of Experience in Specialty:** 1+ year(s) in the past 24 months in specialty  
**Minimum Education:** Completion of Accredited Sonography Program  
**Certification:** RDMS preferred  
**BCLS:** Required  
**ACLS:** Preferred  
**Description:** Shifts may vary, possibility of week-ends and on call. Operates ultrasound equipment, producing and recording data from scans for medical diagnostic purposes. May specialize in abdomen and Ob/Gyn; echocardiograms and cardiac Doppler examinations; or duplex Doppler exams of the carotids and peripheral vasculature. Assists in maintaining a safe work environment and performs all related job responsibilities as defined by the client facility.

I have read and understand this job description and understand that I may be assigned to other duties depending on the facility for which I am contracted.

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Printed Name

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